STEP-BY –STEP GUIDE FOR PARENTS

Getting Started with e-Funds for Springfield Platteview Community Schools

CREATING A NEW ACCOUNT
1. Visit the following website: https://payments.efundsforschools.com/v3/districts/55308
2. Click on Create an Account
3. Provide Requested Information
4. Click Create Account

ADDING STUDENTS
1. Log into your account
2. Select Manage Students Under Manage Account
3. Enter Student Last Name and Student ID# that was included on the bottom of the letter that you received about PowerSchool
4. Select Add Student(s)
5. Repeat steps 2-4 to add additional students

PAYMENT INFORMATION
1. Log into your account
2. Select Payment Methods under Payment Settings
3. Select New Credit Card or New Direct Debit to add new payment information
4. After entering all required information, read Consent and select ADD to save information

MAKE A PAYMENT
1. Select type of payment
2. Select student
3. Enter payment amount for your student(s)
4. Select Begin Checkout
5. Chose payment method or enter new method
6. Review items and total
7. Select Pay Now